



Practice Interview Questions

Tell me about yourself.

Tell me about a time you had to work to a deadline.

How do you like to be managed?

What do you consider to be your greatest achievement and why?

How do you prioritise between different tasks?

Tell me about a time when you set a goal and were able to achieve it.

Give me an example of a time when you motivated others.

Which skills do you feel you need to develop?

What do you think you will enjoy the most about the role? What might you find challenging?



How to prepare for an interview

1. Review the job description.

When preparing for your interview, you should familiarise yourself with the job description. The description may include qualifications, background experience or qualities that the employers are looking for. The interviewer may ask questions linked to the description so this will allow you to provide more confident answers.

2. Think about why you want this position.

Being able to relay why you think you would be good for the position will give you depth to your answers during your interview. Think about any experience or qualifications you have that would support here.

3. Research the company you are interviewing for.

Having a base understanding of the company will show the interviewer that you have taken time to prepare and give you the ability to connect your past experiences with the role/company.

4. Practice common interview questions.

Like the examples on page 1 of this page. Even if these specific questions are not asked in your interview, this will give you a great starting point and hopefully some confidence in your ability to answer questions.

5. Understand your strengths and weaknesses.

Whilst an interviewer may not ask you directly what your strengths and weaknesses are (although they may do), understanding yourself better will equip you with the knowledge needed to answer other related questions.



6. Consider what you will wear for your interview.

Depending on the company/role this may differ so think about how the company would want to be represented. Standardly, corporate/office roles would expect start wear to an interview, even if the interview is remote.

7. Prepare some examples.

Come to the interview prepared with examples of when you have experience different scenarios. For example, when you have provided great service, when you have gone beyond your role for a customer, when you have made a mistake and how you worked through it.

This will make you feel more prepared and often allow you to provide more detail in your answers.

8. Research the STAR model.

- Situation: Describe the situation and when it took place.
- Task: Explain the task and what was the goal.
- Action: Provide details about the action you took to attain this.
- Result: Conclude with the result of your action.

Answering your questions with this structure will support you in giving the right level of detail.

9. Understand that nerves are normal.

Not everyone is confident with interviews, in fact, most people find them daunting. It's understandable.

Taking these steps to prepare will set you up as much as possible.

We wish you the best of luck in your future interviews!